

**46<sup>th</sup> WORKSHOP ON  
“RIGHT TO INFORMATION ACT, 2005:  
OBLIGATIONS & STRATEGIES”**

**HOTEL MANSINGH, JAIPUR (Residential)  
31 AUGUST – 2 SEPTEMBER, 2015**

WORKSHOP START TIME: 1400 HOURS ON 31 AUGUST, 2015 (MONDAY).  
WORKSHOP CONCLUDING TIME: 1700 HOURS ON 2 SEPTEMBER, 2015 (WEDNESDAY).  
CHECK-IN TIME: MORNING OF 31 AUGUST (MON.) CHECK-OUT TIME: MORNING OF 3 SEPTEMBER (THURSDAY).

**KEY WORKSHOP TOPICS:**

- ◆ Important provisions of the Right to Information Act.
- ◆ Impact of RTI Act 2005 on Official Secrets Act, Public Records Act, Conduct Rules framed by public authorities for its employees, etc.
- ◆ Background to RTI Act: Role of International Conventions, Supreme Court's interpretation of article 19 of Constitution and Contribution of Civil Society.
- ◆ Procedure for obtaining the information from a “public authority”. Scope of information to which the public can have access. Consequences of refusal to provide information.
- ◆ How to dispose off requests for information of sensitive nature or of “commercial confidence” or relating to a “third party” or “privacy of individuals” or involving huge volume etc.
- ◆ Know what kind of RTI applications should be treated as “invalid” or as “non-maintainable” or as “vexatious” requiring different treatment from genuine RTI applications.
- ◆ Appeal Procedure before FAA and CIC/SIC
- ◆ Role of Information Commission - powers and functions
- ◆ Overview and implications of decisions taken so far by CIC, High Courts and Supreme Court.
- ◆ Need for proper maintenance, retrieval and destruction of records – Computerized System to meet requirements of Right to Information Act.
- ◆ Duties and Responsibilities of Transparency Officers.
- ◆ Practical day-to-day problems & their solutions.

**CORE FACULTY:** The faculty leader is Mr. K. B. Dayani, Director, IMA who has conducted over 50 programmes on RTI including in-house programmes in Indian Airlines, Airport Authority of India, BSNL, GAIL, IOC, West Bengal State Electricity Board, ECGC, MRPL and BHEL. Members of Central Information Commission or State Information Commission are always associated with our RTI programmes.

**WHO CAN PARTICIPATE:** The programme is useful for Public Information Officers, Assistant Public Information Officers, Senior Officers working as Appellate Authorities, Transparency Officers, Law Officers, PROs and such other officers who are working in RTI cells or otherwise helping nodal officers under RTI Act. The Govt. of India, Ministry of Personnel, Public Grievances & Pensions (DOPT) has already issued orders vide their OM No. 9/4/2008/IR dated 24.06.2008 emphasising the need for training on RTI to “PIOs and other concerned officers”.

**FEE:** This programme is residential. The all-inclusive fee is Rs. 21,000 + 14% Service Tax = **Total Rs. 23,940** per participant which includes lodging on **Double Occupancy** basis, all meals, refreshments in the course of workshop, cost of course material and other organizational expenses. The **concessional fee for three or more nominees is Rs. 20,000 + 14% Service Tax = Total Rs. 22,800** per participant from the same office. A participant who stays alone on **Single Occupancy** basis will pay Rs. 28,000 + 14% Service Tax = **Total Rs. 31,920**. This fee is payable along with the nomination by sending a Delhi Cheque or, in case of outstation participants, by a Multicity Cheque or a Demand Draft drawn in favour of “**Industrial Management Academy**” payable at New Delhi. **NEFT payment may be made direct to Current A/c No. 010102000025230 (IFSC Code IBKL0000010, MICR NO. 110259002) IDBI Bank, Siri Fort Branch, New Delhi under intimation by email. Fee is not refundable but alternate nominee is permissible. PAN No. AAFPD8988D and Service Tax Code No. AAFPD8988DST001 (Premises Code: 810504/1862/07)**

A participant who chooses to bring the spouse will be required to pay a concessional amount of Rs. 8,000 (for entire duration) towards lodging & boarding of the spouse and Rs. 1000 per child between 5-10 years. This payment should be made in cash direct at the Hotel Counter at the time of check-in.

**LAST DATE:** Last date for receipt of nomination is 24.08.2015

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