

3-DAY RESIDENTIAL WORKSHOP ON

“CONTRACTING, CONTRACTUAL DISPUTES AND DISPUTE RESOLUTION”

HOTEL MANSING, JAIPUR (Residential)
31 AUGUST to 2 SEPTEMBER, 2015

WORKSHOP START TIME: 1400 HOURS ON 31 AUGUST, 2015 (MONDAY).
WORKSHOP CONCLUDING TIME: 1700 HOURS ON 2 SEPTEMBER, 2015 (WEDNESDAY).
CHECK-IN TIME: MORNING OF 31 AUGUST (MON.) CHECK-OUT TIME: MORNING OF 3 SEPTEMBER (THURSDAY).

COURSE CONTENT:

- ✚ **Main Provisions of the Indian Contract Act, 1872, Main Provisions of the Arbitration & Conciliation Act, 1996 and Landmark Judgements;**
- ✚ **Settlement of Disputes;**
- ✚ **How to conduct arbitration proceedings and write arbitration reports;**
- ✚ **Applicability of Labour Laws – Indemnity of Principal Employer – Provisions in Standard Bid Documents and Agreements to protect labour;**
- ✚ **Critical Issues in Contracting;**
- ✚ **Contract Management Environment;**
- ✚ **Evaluation of Risk vs. Opportunity;**
- ✚ **How to put together a winning proposal;**
- ✚ **How to plan and conduct Contract Negotiations;**
- ✚ **Estimates vis-à-vis Bid Evaluation;**
- ✚ **Finalization of Awards;**
- ✚ **Common type of Malpractices in Contract Management which attract Vigilance Notice.**

CORE FACULTY: Top-notch faculty will be drawn from Industry and academia who have made distinct contribution to effective contract management.

WHO CAN PARTICIPATE: The programme is primarily intended for contract awarding & executing officers, Project or Construction Managers, Law Officers, F&A Officers, Audit Officers, Maintenance Managers, Purchase Managers and Vendors. Vigilance functionaries may also attend.

FEE: Programme is Residential. The all-inclusive fee is Rs. 21,000 + 14% Service Tax = **Total Rs. 23,940** per participant which includes lodging on **Double Occupancy basis**, all meals, refreshments in the course of workshop, cost of course material and other organizational expenses. **The concessional fee is Rs. 20,000 + 14% Service Tax = Total Rs. 22,800 per participant in case of three or more nominations from the same office.** A participant who stays alone on **Single Occupancy basis will pay Rs. 28,000 + 14% Service Tax = Total Rs. 31,920.** This fee is payable along with the nomination by sending a Delhi Cheque or, in case of outstation participants, by a Multicity Cheque or a Demand Draft drawn in favour of “Industrial Management Academy” payable at New Delhi. **NEFT payment may be made direct to Current A/c No. 010102000025230 (IFSC Code IBKL0000010, MICR NO. 110259002) IDBI Bank, Siri Fort Branch, New Delhi under intimation by email. Fee is not refundable but alternate nominee is permissible. PAN No. AAFPD8988D and Service Tax Code No. AAFPD8988DST001 (Premises Code: 810504/1862/07).**

A participant who chooses to bring the spouse will be required to pay a concessional amount of Rs. 8,000 (for entire duration) towards lodging & boarding of the spouse and Rs. 1000 per child between 5-10 years. This payment should be made in cash direct at the Hotel Counter at the time of check-in.

LAST DATE:

Last date for receipt of nomination is 24.08.2015

PHONE NO.:

011-26106272, 26101411, 41071600

FAX:

011-26197369, 26163736

MOB.:

9868413323

ADDRESS:

**Secretary, Industrial Management Academy,
Plot No. BA-4-F, Munirka DDA Complex, New Delhi – 110 067.**

OUR EMAILS:

imanewdelhi@gmail.com

OUR WEBSITE:

www.imanewdelhi.com