

3-DAY RESIDENTIAL WORKSHOP ON
**“IMPLEMENTATION OF RESERVATION POLICY ON SCs, STs &
OBCs IN PSEs, BANKS, GOVT. AIDED BODIES AND GOVT.
INSTITUTIONS”**

HOTEL MAHARANI PALACE, JAIPUR
03-05 SEPTEMBER, 2015

WORKSHOP START TIME: 1400 HOURS ON 3RD SEPTEMBER, 2015 (THURSDAY).
WORKSHOP CONCLUDING TIME: 1700 HOURS ON 5TH SEPTEMBER, 2015 (SATURDAY).
CHECK-IN TIME: MORNING OF 3RD SEPTEMBER (THURSDAY). CHECK-OUT TIME: MORNING OF 6TH SEPTEMBER (SUNDAY)

KEY WORKSHOP TOPICS:

- ❖ Background of Reservation Policy and Constitutional Safeguards for SCs, STs and OBCs;
- ❖ Scope and Applicability of Reservation Orders, Percentages, Exemptions and Exclusion etc;
- ❖ Procedure for filling Reserved Vacancies by Direct Recruitment;
- ❖ Change from vacancy-based roster to post-based roster – concept and consequence;
- ❖ Group exercise on post-based rosters;
- ❖ De-reservation, Carry-forward and Exchange of Reservation;
- ❖ Procedure for filling up Reserved vacancies by Promotion;
- ❖ Special Facilities and Provisions like Training, Forwarding of Applications, Retrenchment, Pre-Examination Training, Allotment of Residential Accommodation etc;
- ❖ Maintenance of Rosters (with Practical Case Studies);
- ❖ Verification of Certificates;
- ❖ Preparation of Annual Statements on Reservation;
- ❖ Role of Liaison Officers and other Monitoring Agencies including National Commission for SCs, STs & OBCs.

CORE FACULTY: The Core Faculty will be drawn from past and present experts of the National Commission for SCs & STs, experts from Department of Public Enterprises, Govt. of India, Banks & Industry.

WHO CAN PARTICIPATE: Personnel Managers, Administrative Managers, Liaison Officers, HRD Managers and other executives engaged on responsibility of recruitment, reservation, welfare and redressal of grievances of employees belonging to SCs, STs & OBCs. **Office bearers of Associations of SCs, STs and OBCs may also attend.**

FEE: Programme is Residential The all-inclusive fee is Rs. 21,000 + 14% Service Tax = **Total Rs. 23,940** per participant which includes lodging on **Double Occupancy** basis, all meals, refreshments in the course of workshop, cost of course material and other organizational expenses. **The concessional fee is Rs. 20,000 + 14% Service Tax = Total Rs. 22,800 per participant in case of three or more nominations from the same office.** A participant who stays alone on **Single Occupancy** basis will pay Rs. 28,000 + 14% Service Tax = **Total Rs. 31,920.** This fee is payable along with the nomination by sending a Delhi Cheque or, in case of outstation participants, by a Multicity Cheque or a Demand Draft drawn in favour of **“Industrial Management Academy” payable at New Delhi. NEFT payment may be made direct to Current A/c No. 010102000025230 (IFSC Code IBKL0000010, MICR NO. 110259002) IDBI Bank, Siri Fort Branch, New Delhi under intimation by email. Fee is not refundable but alternate nominee is permissible. PAN No. AAFFPD8988D and Service Tax Code No. AAFFPD8988DST001 (Premises Code: 810504/1862/07).**

A participant who chooses to bring the spouse will be required to pay a concessional amount of Rs. 8,000 (for entire duration) towards lodging & boarding of the spouse and Rs. 1000 per child between 5-10 years. This payment should be made in cash direct at the Hotel Counter at the time of check-in.

LAST DATE: Last date for receipt of nomination is 25.08.2015

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