

3-DAY WORKSHOP ON
**“IMPLEMENTATION OF RESERVATION POLICY ON SCs,
STs & OBCs IN PSEs, BANKS, GOVT. AIDED BODIES
AND GOVT. INSTITUTIONS”**

HOTEL VIKRAM, LAJPAT NAGAR – IV, NEW DELHI

7-9 DECEMBER, 2015

WORKSHOP TIMINGS: 9.30 A.M TO 5.00 P.M

KEY WORKSHOP TOPICS:

- ❖ Background of Reservation Policy and Constitutional Safeguards for SCs, STs and OBCs.
- ❖ Scope and Applicability of Reservation Orders, Percentages, Exemptions and Exclusion etc;
- ❖ Procedure for filling Reserved Vacancies by Direct Recruitment;
- ❖ Change from vacancy-based roster to post-based roster - concept and consequence;
- ❖ Group exercise on post-based rosters;
- ❖ De-reservation, Carry-forward and Exchange of Reservation;
- ❖ Procedure for filling up Reserved vacancies by Promotion;
- ❖ Special Facilities and Provisions like Training, Forwarding of Applications, Retrenchment, Pre-Examination Training, Allotment of Residential Accommodation etc;
- ❖ Maintenance of Rosters (with Practical Case Studies);
- ❖ Verification of Certificates;
- ❖ Preparation of Annual Statements on Reservation;
- ❖ Role of Liaison Officers and other Monitoring Agencies including National Commission for SCs, STs & OBCs.

CORE FACULTY: The Core Faculty will be drawn from past and present experts of the National Commission for SCs & STs, experts from Department of Public Enterprises, Govt. of India, Banks & Industry.

WHO CAN PARTICIPATE: Personnel Managers, Administrative Managers, Liaison Officers, HRD Managers and other executives engaged on responsibility of recruitment, reservation, welfare and redressal of grievances of employees belonging to SCs, STs & OBCs. Office bearers of Associations of SCs, STs and OBCs may also attend.

FEE: This is a **non-residential** programme. The participation fee covering the course material, stationery, luncheon and refreshments is Rs. 15,000 + 14% Service Tax = Rs. 17,100 per participant. **If an office deutes three or more nominees discounted fee is Rs. 14,000 + 14% Service Tax = Rs. 15,960 per participant.**

The above fee is payable alongwith the nomination by sending a Delhi Cheque or, in case of outstation participants, by a Multicity Cheque or a Demand Draft drawn in favour of **“Industrial Management Academy” payable at New Delhi. Payment by NEFT may be made direct to Current A/c No. 010102000025230 (IFSC Code IBKL0000010, MICR NO. 110259002) IDBI Bank, Siri Fort Branch, New Delhi under intimation by email. Fee is not refundable but alternate nominee is permissible. PAN No. is AAFPD8988D and Service Tax Code No. is AAFPD8988DST001 (Premises Code: 810504/1862/07).**

LAST DATE: Last date for receipt of nomination is **28.11.2015**

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